

Wildwood Middle High School  
2020-2021 Title I Part A;  
Parent and Family Engagement Plan

# Contents

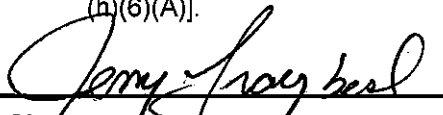
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## Attestation:

I, Jerry Graybeal, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

  
Signature of Principal or Designee

10/19/20  
Date Signed

## Mission Statement

Wildwood Middle High School will provide a positive educational environment that promotes maximum learning opportunities through academic training and life experiences cultivated by the efforts of students, parents, faculty, and business partners.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Wildwood Middle High School will utilize its School Advisory Council (SAC), which meets four times per year, to involve and recruit parents in the planning, review, and improvement of Title I programs including deciding how and when to spend available Title I funds. Feedback will also be obtained via event surveys, the annual Title I survey and Parent Advisory Council Meetings to revise and update the School-wide Parent Involvement and Title I Plan.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Program	Coordination
Home Connect Newsletter	Wildwood Middle High School will distribute a monthly newsletter which provides several activities and strategies that parents can use at home to further benefit their child's education.
Parent Conference Nights	Teachers will hold conferences with parents concerning academic progress. When necessary parent conferences will be held virtually.
Parent Nights (Report Card Nights)	Parents will have the opportunity to pick up their child's report card. Parents will also have the chance to meet with teachers and discuss their child's academic progress and ways to assist at home.
AVID nights	Parents of students in the AVID program will become more familiar with the expectations and learning structures implemented within the program. Parents will gain a better understanding how to help support organization and learning at home as well.
Cambridge night	Parents of students in the Cambridge Academy will become more familiar with the expectations and learning structures implemented within the program. Parents will gain a better understanding on how to help support their child be successful in the Cambridge Academy.
Sumter County Sheriff's Department – "Know the Law"	Wildwood Middle High School will collaborate with the Sheriff's Department and the School Resource Officer to inform students

	and their families of the law and consequences that apply. "Know the Law" presentation and information will be shared with 6th and 9 <sup>th</sup> grade families.
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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Parent/ Student Orientation & Title I Annual Meeting	Administration, teachers and Title I Coordinator	August 2020	Title I Agenda and Sign-in sheets
Parent Advisory Meetings	District Title I Liaison, School-site Title I coordinator	November 2020 (Virtual) & May 2021	Feedback from parents
School Advisory Council Meetings	Administration	Quarterly	Feedback from School Advisory Council Meetings
Notification via school website	Website Coordinator/Title I Coordinator	Ongoing	Website-parent queries
Parent-Teacher Conferences	Teacher and Administration	Ongoing	Conference Forms and Parent Feedback

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

<p>Wildwood Middle High School, by alternating days, will offer opportunities for parents to attend meetings in the morning and in the evening. Parent/ teacher conferences will also be available through Microsoft TEAMS when necessary. Parent/teacher conferences will be completed by appointment at the convenience of the parent and the teacher.</p> <p>Information from Parent Nights will be sent home for those who cannot attend the events. The school website, district calendar, flyers, and mass call system will be used to communicate information to parents who are unable to attend events.</p>
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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

<b>Content/Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Orientation/Title I meeting	Principal/Title I Coordinator	All Subjects	August 2020	Sign-in sheet, Title I Parent Survey
AVID Signing Night and AVID Nights	AVID Site Team (grades 6-12; School-based AVID Coordinator and District AVID Coordinator	All Subjects	August 2020, February 2021 & May 2021	Sign-in roster, Contracts and Parent Feedback Surveys
Cambridge Family Nights	Cambridge Administrator, Curriculum Specialist, Cambridge Teachers	All Subjects	November 2020 & February 2021	Sign- In Sheets
Parent Nights	Principal, Assistant Principal and teachers	All subjects	January 2021 & April 2021	Parent Sign In Sheets
County Title I Parent Advisory Council	Title I contact	All Subjects	Fall 2020/Spring 2021	Sign in sheets, Title I Parent Survey
Student Recognition Days	Grade Level Chairs	All Subjects	Ongoing	Parent Attendance
Volunteers	Guidance Counselor	All Subjects	January 2021 (TBD)	Volunteer Hours through Raptor, Title I Surveys

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content/Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
AVID Summer Institute	Administrator	Setting clear goals (academic and social) and involving parents in the program	Summer 2020	AVID Nights Sign In Sheets
Presentation of Parent Involvement Plan at Faculty Meeting	Principal, Assistant Principal, Title I Contact	Set clear goals of parent involvement	Fall 2020	Faculty Sign-in Sheets

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Wildwood Middle School will also use the following items to encourage and support parent's participation in their child's education: Student planners, Accelerated Reader, homework, classroom newsletters, partnerships with community, online gradebook, Skyward Parent/ Family Access Khan Academy(website), field trips (if possible), parent/teacher conference nights, the school volunteer program, and website links. Parents are invited to attend student celebrations including the honors reception, grade level awards, music programs, sporting events and promotion ceremonies.

Parents are also strongly encouraged to become school volunteers.

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)}.participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency {Section 1118(c)(5)}.



Wildwood Middle High School will provide updated information monthly on the school and district website. The Title I Annual Meeting will also inform parents about all Title I programs. These documents will be translated when needed. Copies of all of these will be maintained by the Title I contact and made available in the school office. Effectiveness will be based on the results of the annual Title I Parent Survey and Parent Feedback forms.

The following is a list of ways that we will inform parents of curriculum assessments, meetings, student progress, proficiency levels, and Title I programs.

#### Student Planners

#### Use of School and District Website

Remind: A communication tool utilized district-wide.

Parent Gradebook Viewer: A link to the online Parent Gradebook viewer is available on the school website.

Accelerated Reader Parent viewer: similar to Gradebook Viewer. Parents can check progress of student's comprehension practice and view the title of the last book that was read and tested on.

Student expectation brochures and Parent Guides are provided by the district.

Flyers and school-based notices.

The school's curriculum, academic assessments, and expected student proficiency levels will be presented in many ways. Promotion criteria will be communicated to parents during parent nights, parent conferences and student handbooks. The parent/teacher conferences will provide an opportunity for parents to get further explanation of expectations. Parent teacher meetings to discuss Individualized Education Plans (IEP), and the needs of our English Language Learners (ELL) are additional means to communicate student progression to parents.

Parent teacher conferences, MTSS meetings, grade level retention meetings, IEP meetings and staffing for Exception Student Education services are all person-to-person opportunities for parents to be a part of the educational decisions for their children. Parent surveys and evaluations provide an opportunity for parents to provide additional input. A parent or guardian may call or email teachers and administrators to request a parent teacher conference. The school is required to notify parents of all MTSS, staffing and IEP meetings.

The school SAC provides a venue for parents to voice their opinions on any issue at the school including Title I programs. Parents can also set an appointment with the school administration, or teachers, or contact the Sumter County district office to voice an opinion or concern. Students, parents and teachers have the opportunity to complete an anonymous climate survey annually. Survey results are utilized in the creation of each School Improvement Plan.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Parents will be able to call the school to elicit the assistance of the ESOL paraprofessional or Curriculum Resource for translation and explanation of programs and/or school events. Material sent home will be translated into the home languages as needed. The ESOL paraprofessional is also included in meetings and events to assist with Spanish translation.

The district-wide phone system will be utilized at least a week in advance to contact parents about upcoming events. The school website also provides all needed information. The school-wide phone system will be utilized to inform a greater quantity of parents concerning upcoming events and important dates.

The District also has a Parent Spanish Hotline that Parents can access for assistance as needed throughout the school year

Spanish Hotline for translation

Home School Liaison – Will assist schools

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Content/Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
<b>Title I Annual Meeting</b>	<b>1</b>	<b>484</b>	<b>Inform parents of School Title I status and the various programs funded through Title I</b>
<b>AVID Night- August 2019</b>	<b>1</b>	<b>25</b>	<b>Increase Students' Achievement through AVID Strategies and inform parents of AVID strategies implemented school wide</b>
<b>Ninth Grade Parent Night</b>	<b>1</b>	<b>16</b>	<b>Increase students' achievement by informing parents of high school expectations and graduation requirements</b>
<b>Cambridge Family Night- October 2019</b>	<b>1</b>	<b>83</b>	<b>Increase Cambridge Students' achievement by informing parents of their child progress and providing information about the Cambridge program.</b>
<b>Parent Night/ Report Card Night – January 2020</b>	<b>1</b>	<b>199</b>	<b>Increase Students' achievement in all academic areas by informing parents of their child's progress and ways to assist in the home</b>

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
<b>AVID Summer Institute</b>	<b>1</b>	<b>9</b>	<b>Setting clear goals (academic and social), improve organization skills and increase high order thinking activities</b>

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have

limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Parents work schedule conflict with Parent Involvement Activities	(Flexible Scheduling) Wildwood Middle High School will offer parents activities at various times throughout the year.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement

Appendix A Evidence of Parents Input in Developing the Plan

Appendix B Parent/School Compact

Appendix C Evidence of Parent Input in Developing the Compact