

Wildwood Elementary School  
2020-2021 Title I Part A;  
Parent and Family Engagement Plan

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## Attestation:

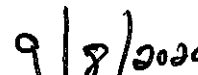
I, **Micah Cook**, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee



Date Signed

## Mission Statement

### Mission Statement

**Wildwood Elementary School endeavors to provide an academic, nurturing, and safe learning environment where diversity is respected and individuality is encouraged.**

**Children, our most valuable assets, are provided an opportunity to achieve academic excellence and interact through engaging and challenging experiences.**

**Faculty and staff members are dedicated professionals who promote shared accountability among the home, child, school, and community to develop responsible, knowledgeable, productive, and compassionate citizens committed to lifelong learning.**

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

### **Response:**

Wildwood Elementary will utilize its School Advisory Council (SAC), which meets four times per year, to involve and recruit parents in the planning, review, and improvement of Title I programs including deciding how and when to spend available Title I funds. Wildwood Elementary also has a Title I Committee made up of parents, teachers, and community members to help in the revision of Title I Plans. Feedback will also be obtained via event surveys, the annual Title I survey and Parent Advisory Council Meetings to revise and update the School-wide Parent Involvement and Title I Plan. In addition, communication is a vital tool in keeping parents informed and involved. By the use of parent link, mass emails and regular newsletter updates, parents will be made aware of all events and happenings in and around the school. This will also serve to assist parents in ways they can support their children at home.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Program	Coordination
Parent Orientation Night & Title I Annual Meeting	The Title I program and Home/School Learning Compact will be addressed during the Parent Orientation Night via a powerpoint presentation. Due to the restrictions in place due to the pandemic, our Parent Orientation Night will be on September 17. It will be scheduled by last name, A-L and M-Z and will be held in the teacher's classrooms. Translators will be provided for those parents who are in need.
Parent Conference Nights	Teachers will hold individual conferences with parents concerning academic progress throughout the year. A translator will be available for assistance with Hispanic families.
Advertise on Calendar of Events website	A list of all upcoming activities and events will be posted on WWES School Website and will also be listed in our newsletters
District Parent Resource Center	District Liaison sends monthly updates on District Resource Center which is published in the monthly school newsletter. Information is published in English and Spanish. The parent resource center is located in the Sumter Professional Center. Due to the pandemic, the resource center is currently closed.
PTO meetings and events	Information concerning PTO is published in the monthly newsletter
AR Nights/Literacy Night	Helps parents become familiar with the Accelerated Reader program. Scheduled dated to be determined based on pandemic requirements.
Math/Fitness Nights	Modeling methods and real world applications in math that parents can use at home with their children. Students will also have opportunities to participate in physical fitness activities that also teach math skills.
Science Night/Science Fair	Review of science standards and academic curriculum. Parents are given suggestions of how they can support science at home. Parents are able to see science fair projects and gain an understanding of how to better help their children in this area.
Adult Education Center and Sumter Community College	Advertise adult education courses.
Big Brothers/Big Sisters	Big Brothers/Big Sisters works with our school providing children facing adversity with strong and enduring professionally supported one-to-one relationships that change their lives for the better, forever.
Tutors for Kids	This is a non-profit community based organization of volunteers who support the school, meeting with students regularly, working on their educational needs as determined by the teacher through suitable and trained volunteer tutors.

\*\* (The above events will be determined based on the guidelines of the pandemic)

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Task	Person Responsible	Timeline	Evidence of Effectiveness
Parent Orientation Night & Title I Annual Meeting	Administration, teachers and Title I Coordinator	September, 2020	Brochure, Title I Agenda, and Student Learning Compact and Sign-in sheets
Notification published in monthly school newsletter	Newsletter Coordinator/Title I Coordinator	Ongoing	Newsletter-parent queries
Notification via school website	Website Coordinator/Title I Coordinator	Ongoing	Website-parent queries
Parent-Teacher Conferences	Administration, teachers	Ongoing (scheduled)	Conference Forms and Title I Compacts
Parent Advisory Meeting	District Title I Liaison, School-site Title I coordinator	Fall 2020 & Spring 2021	Feedback from parents
School Advisory Meetings	Administration, Title I Coordinator	Quarterly	Feedback from parents

### Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Due to the guidelines of the pandemic, meetings and opportunities for parents to attend meetings at the school are limited. Many events have been postponed depending on the guidelines set forth. Those events that we are currently scheduling are with limited attendance and schedules.

At such time that we are "back to normal", it is our goal to schedule events on alternating days, and will offer opportunities for parents to attend meetings in the morning, during the school day, and in the evening. Wildwood Elementary will provide child care services for those parents who wish to attend meetings/parent training offerings and are not able to acquire their own babysitter. Parent/teacher conferences will be completed by appointment at the convenience of the parent and the teacher. Materials from parent meetings will be sent home for those who cannot attend the events. The school newsletter, flyers, Parent Involvement Brochure, and mass call system are used to communication information to parents who are unable to attend events.

### Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

<b>Content/Type of Activity</b>	<b>Person Responsible</b>	<b>Anticipated Impact on Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Science Night-Evening Activity	K-5 teachers and administration	Science	May 2021	Sign-in roster
Reading - Accelerated Reader Nights Evening Activity	Media Specialist and Reading Coach	Reading including content area domains	Monthly (once we are able to schedule due to pandemic guidelines)	Sign-in roster
Volunteers	Assistant Principal	All subjects	Ongoing (once we are able to permit on campus due to pandemic guidelines)	Attendance reports, parent feedback, Title I Survey
Open House/Title I Annual meeting	Principal/Title I Coordinator	All Subjects	9/17/20- Being held in classrooms with varying schedules to remain in pandemic compliance	Sign-in sheet, Title I Parent Survey
Parent Teacher Conference Nights	Principal and teachers	All Subjects	TBD	Sign-in sheets, School Conference forms
County Title I Parent Advisory Council	Title I contact	All Subjects	Fall 2020/Spring 2021	Sign in sheets, Title I Parent Survey
Title I Parent Advisory Council (School-Based)	Title I contact	All Subjects	Quarterly	Sign in sheets, Title I Parent Survey, Approval of Title I Plan, Input from council
Student Recognition Days/Events	Principal, Assistant Principal	All Subjects & Areas	Ongoing/TBD	Parent Attendance
Parental Involvement Newsletters	Title I Contact and Reading Coach	All Subjects	Ongoing	Parent Feedback
AVID Career Day	All AVID teachers (grades 3-5); School-based AVID Coordinator and District AVID Coordinator	All Subjects	February 2021	Sign-in rosters and Parent Feedback Surveys
Dad's Take Your Child to School Day (Donuts with Dads)	Assistant Principal/Media Specialist	Reading	April 2021	Sign-in Roster

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content/Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Presentation of Parent Involvement Plan at Faculty Meeting	Principal, Assistant Principal, Title I Contact	Set clear goals of parent involvement	Fall 2020	Faculty Sign-in Sheets
Ed Camp	Principal, Assistant Principal, Various presenters	All subjects	Ongoing	Faculty Sign in Sheets and monitoring of student data

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Under normal circumstances, Wildwood Elementary School will also use the following items to encourage and support parents participation in their child's education:

Grades 3-5 student planners, homework folders, Accelerated Reader, homework, classroom newsletters, partnerships with community, online gradebook, BrainPop(instructional website), Think Central (instructional website), Connect Ed (instructional website), iStation, field trips, parent/teacher conference nights, PTO sponsored Chili Bingo Night, the school volunteer program, website links, Parent Resource Center at the Sumter Professional Center and the monthly parental involvement newsletters. Parents are also invited to attend student celebrations including the fifth grade honors breakfast, AR celebrations, class awards, music programs and the kindergarten

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of



participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:**

Wildwood Elementary will continue to provide updated information monthly on the school and district website along with monthly school newsletters that contain updated Title I information. The Title I Annual Meeting will also inform parents about all Title I programs. These documents will be translated when needed. Copies of all of these will be maintained by the Title I contact and made available in the school office. Effectiveness will be based on the results of the annual Title I Parent Survey and Parent Feedback forms.

The following is a list of ways that we will inform parents of curriculum assessments, meetings, student progress, proficiency levels, and Title I programs:

Student Planners (grades 3-5) and Folders (grades K-2) Use of School and District Website

Parent Gradebook Viewer: A link to the online Parent Gradebook viewer is available on the school website.

Accelerated Reader Parent viewer: similar to Gradebook Viewer.

Parents can check progress of student's comprehension practice and view the title of the last book that was read and tested on.

Student expectation brochures are provided by the district.

Home Connections Flyers and school-based notices (sent home in English and Spanish)

The school's curriculum, academic assessments, and expected student proficiency levels will be presented in many ways. Promotion criteria will be communicated to parents during parent conferences and student handbooks. The parent/teacher conferences will provide an opportunity for parents to get further explanation of expectations. Parent teacher meetings to discuss Individualized Education Plans (IEP), and the needs of our English Language Learners (ELL) are additional means to communicate student progression to parents.

Parent teacher conferences, MTSS meetings, grade level retention meetings, IEP meetings and staffings for Exception Student Education services are all person-to-person opportunities for parents to be a part of the educational decisions for their children. Parent surveys and evaluations provide an opportunity for parents to provide additional input. A parent or guardian may call or email teachers and administrators to request a parent teacher conference. The school is required to notify parents of all MTSS, staffing and IEP meetings.

The school SAC provides a venue for parents to voice their opinions on any issue at the school including Title I programs. Parents can also attend Parent Teacher Organization (PTO) meetings, set an appointment with the school administration, or teachers, or contact the Sumter County district office to

voice an opinion or concern. Students, parents and teachers have the opportunity to complete an anonymous climate survey annually. Survey results are utilized in the creation of each School Improvement Plan.

### Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:**

Parents will be able to call the school to elicit the assistance of the ESOL paraprofessional for translation and explanation of programs and/or school events. The school newsletter will have a section to explain how a parent may contact the school for additional assistance in understanding any communication. Along with the newsletter, notices are backpacked home to explain and inform parents of upcoming events. These materials will be translated into the home languages as needed. The ESOL aide is also included in meetings and events to assist with Spanish translation. The district-wide phone system will be utilized at least a week in advance to contact parents about upcoming events. The Title I compact will be available for review upon request. The school website also provides all needed information. The school-wide phone system will be utilized to inform a greater quantity of parents concerning upcoming events and important dates.

Spanish Hotline for translation

Home School Liaison – Will assist schools

### Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Content/Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has	Literacy workshops will be offered to all parents. Each workshop will focus on a	Literacy Coach and Administration	Educate parents on how to help students with reading at home	Bi-annually

<p>exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and</p>	<p>different area in reading and writing.</p>			
<p>Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];</p>	<p>Scheduling consistent times</p>	<p>Administration</p>	<p>Flexible event times will result in increased parent attendance</p>	<p>Ongoing</p>
<p>Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].</p>	<p>WWES implements Character Education assemblies (with a local church), SAC, Student Recognition Days, the All Pro Dads program, and I-Moms program.</p>	<p>Teachers/Administration</p>	<p>Support student awareness/recognition of individualism</p>	<p>On-going</p>

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year (2019-2020) that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting. (Additional events were planned; however, due to Covid 19, school was closed from March until the end of the school year)

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Meet the Teacher PreK-5th	1	497	Parent Participation
PTO/Open House/Title I Annual Meeting	3 K-1, 2-3, 4-5	225	All Subjects
Donuts with Dad	1	258	ELA
Holiday Luncheon	1	154	Parent Participation
Fall Carnival	1	300 +	Parent Participation
AR Nights	Multiple	Avg. 75-120	ELA
Muffins with Mom	1	146	ELA

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Presentation of PIP at Faculty Meeting	1	All faculty & Staff	Assisted in setting clear goals of parent involvement.
AVID Summer Institute	1	10	Setting clear goals and involving parents in the program
<u>Leader in Me</u> book study	Multiple	All instructional staff	Setting clear goals and involving parents in the program

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Pandemic-Covid-19 and school closures	TBD depending on guidelines with pandemic
Conflicting schedules of parents	Scheduling events on different days/times
Majority of families are economically disadvantaged	Combining events (multiple themes/goals) into one night.

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>

Appendix A Evidence of Parents Input in Developing the Plan

Appendix B Parent/School Compact

Appendix C Evidence of Parent Input in Developing the Compact