

Bushnell Elementary  
2020 Title I Part A;  
Parent and Family Engagement Plan

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## Attestation:

I, Kelly Goodwin, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

## Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the school wide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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**Signature of Principal or Designee**

**Date Signed**

## Mission Statement

The mission of Bushnell Elementary is to foster an environment that provides on-going programs to meet the educational needs and differences of all students in our changing society and to help all students realize success and fulfillment in school and community life.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Bushnell Elementary School will involve parents in the improvement of the Title I program through the efforts of the School Advisory Council Meetings, PTO programs and other school related programs and/or committees. The school will administer an annual Title I survey to help improve the Title I program at Bushnell Elementary School. The survey will facilitate the improvement of areas of concern stated by the parents of Bushnell Elementary School. The school will also give parents the opportunity to serve on the Title I Committee at Bushnell Elementary School and on the district Title I Committee. The school will also advertise improvements to the Title I program through the school's website and the school's newsletters. The school's Title I contact will conduct all meetings pertaining to Title I funds. The parents will be informed at the meetings and through the school newsletter how Title I funds are being spent. The parents will be asked for any suggestions about how Title I funds should be spent at SAC meetings, PTO meetings, Title I committee meetings, etc.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Program	Coordination
VPK	Bushnell Elementary School will invite all VPK students and parents to all parental involvement activities and programs. VPK parents will be offered parental involvement workshops, core subject workshops, etc. In addition, the district VPK staff will work diligently with Head Start, Early Childhood Coalition in order to meet the best needs of all VPK Students. The goal of Bushnell Elementary School is to help our VPK parents to better assist their child or children at home.
Homeless Students and Migrant Students	Bushnell Elementary School will invite and encourage full participation in all parental activities and programs through parent phone calls, newsletters, website, parent notices, etc. for all students regardless of race, creed, and economic status. Parents of all students will be offered workshops at Webster Elementary School, parental involvement trainings at Bushnell Elementary School, and parental involvement regarding Florida Standards.

Advertise on Calendar of Events Website	A list of all activities and events will be posted on the Bushnell Elementary School Website, PTO webpage, and in the monthly school newsletter.
District Parent Resource Center	District Liaison sends monthly calendar of events which we publish in BES News to invite our parents to attend for bilingual and English speakers.
Home Connect Newsletter	Bushnell Elementary School will distribute a monthly newsletter which provides several activities and strategies that parents can use at home to further benefit their child's education.
Swim Safe Sumter	Bushnell Elementary School promotes the district wide Swim Safe Sumter program to teach children how to swim and life saving strategies.

### Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school’s Title I program, the nature of the Title I program (school wide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Annual Title I Meeting (This annual meeting is scheduled each year during the month of September.	Title I Contact; Classroom Teachers	Annually in September	Teacher Sign-in sheets, Parent Input Survey, Climate Survey
Faculty Meetings (The meetings will occur monthly and provide teachers with ideas to involve parents	Title I Contact	Once a Month during Faculty Meetings	Parental involvement activities within the classrooms.(Newsletters, calendars, sign-in sheets,)
Monthly Newsletters (Parent Involvement letters will be sent out monthly.	Title I Contact	At the beginning of each month	Distribution of monthly newsletters (Title I Surveys)
Parent, Teachers, Student Compact (Parents, teachers, and students will read, sign, and agree to the	Title I Contact, Teachers, Students	August, September	Parent, Teacher, and Student signature page

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Bushnell Elementary School will provide numerous and flexible meetings such as the Annual Title I meeting, PTO meetings and functions, conference nights, STEM Night, Fall Carnival, All Pro Dad's, AR evenings, Parent Conferences (a.m. as needed), and morning meetings with Title I contact throughout the school year to discuss numerous topics such as state and district assessments, curriculum, homework, parental concerns and involvement, parent resources, etc. The school will provide these meetings at acceptable times for both the staff and parents. The school's Title I contact, teachers, parents, and administrators will all be involved in scheduling the meetings quarterly throughout the school year. The school will provide a suggestion box in the front office for parent input. The school will have quarterly evening meetings with parents, staff, Title I committee members, and other stakeholders.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
STEAM Night: This family activity provides an opportunity for the parents and teachers to build that gap between family and school in order to give the students at Bushnell the best possible education through hands on activities	Teachers, Administration; Title I Contact; Parents	Understanding New Generation and Common Core Science Standards using hands-on activities.	Spring	Survey, Turn-out, and FSA assessment
Accelerated Reader Nights: This activity involves families and teachers reading and testing on AR books.	Teachers, Administration, Parents, Title I Contact	Understanding the importance of reading standards for comprehension.	Ongoing	Survey, Turn-out and FSA assessment
Parent Teacher Organization	Entire School	Parent Involvement increase student achievement	Quarterly	Attendance, parent feedback, Survey
Parent/Teacher Conferences (Two evenings as scheduled)	Teachers	Parent Involvement increases student achievement	Ongoing	Attendance, parents feedback
County-wide Parent Advisory Council (PAC)	Title I Contact	Parent Involvement increases student achievement	Fall, Spring	Attendance, parents feedback

All Pro-Dads	Principal, Teachers	Parent Involvement increases student achievement	Ongoing	Attendance, parents feedback, survey
Spring Musical Performance	Music Teacher	Parent Involvement increases student achievement	May	Attendance, parents feedback, survey
Volunteer Reception	Assistant Principal/Volunteer Coordinator	Parent Involvement increases student achievement	Spring	Attendance, parents feedback, survey
McDonald's Night	Teachers	Parent student achievement increases student achievement	Ongoing	Attendance, parents feedback, survey
Meet and Greet Parent-Teacher Virtual Open House	Teachers	Parent Involvement increases student achievement	September	Attendance, parents feedback, survey
Principal's Reading Challenge	Teachers, Administration, Parents	To encourage parents and students to continue reading over the summer.	September	number of reading logs returned
Literacy Night	Teachers, Administration; Title I Contact; Parents	Understanding New Generation and Common Core Science Standards using hands-on activities.	January	Survey, Turn-out, and FSA assessment

\*\*Due to COVID 19, some events may be delayed or rescheduled.

### Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Parental Involvement Centers (WES and SPC) : The purpose of the parental involvement centers is to help parents and staff in the Sumter County area build a better partnership through weekly activities.	Title I	Help staff and parents to better understand the Title I plan and the components of the plan and how they relate to student achievement.	Monthly	Survey, Parent turn-out at the center
PTO Meetings: Title I Contact person will discuss the components of the Title I plan, discuss and explain ideas about	Title I Contact	Help staff and parents better understand the Title I plan, and the components of the	Four or more times a year	Title I Annual Survey, PTO Meetings, District and State data

parental involvement training suggestions with PTO committee and the parents at Bushnell Elementary School.		plan and how they relate to student achievement.		
Title I Parental Advisory Council District Committee build a partnership with the community, parents, and staff of Sumter County.	District Title I Director	Parents, district staff, and teachers will brainstorm parental involvement trainings or activities related to student achievement at BES, LPES, WES, and WWES.	2 times a year	Title I Annual Survey, Title I PAC Sign-In Sheet, District, State, and School data
School Advisory Council Meeting: (Title I Contact person will brainstorm ideas about parental involvement activities and trainings with SAC members).	Title I Contact	Help staff to build better relationships with parents and students related to student achievement at Bushnell Elementary School	Quarterly (Four or more monthly meetings)	Climate Survey; Title I Survey
Ideas on increasing parental involvement	Title I Contact	Help staff to build better relationships with parents and students related to student achievement at Bushnell Elementary School.	September; December, March	Sign-in sheet; Survey

### Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Parents will be invited to visit the Parent Resource Center at Webster Elementary. This center will provide parents with numerous academic resources to help their child. Each month activities will be planned pertaining to State assessments, academics, etc. Parents will be encouraged to attend and participate.

### Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Bushnell Elementary School will provide parents information in a timely manner regarding the Title I program and other programs, the school curriculum, and assessments throughout the year through monthly school newsletters, monthly Home Connect newsletters in English and Spanish, School Advisory Council Meetings, PTO meetings, parent letters, and monthly school calendars. The school will also provide information through the use of the school website, and pamphlets. At the parent Toolkit Night, parents will be provided information about Grade Level promotion criteria. Also, teachers will invite parents to participate in Bushnell's Conference Nights. At those meetings, teachers will discuss with parents their child's academics and grade level promotion criteria, school data, and other pertinent information. In addition, parents receive daily information through student planners and on the on-line Gradebook about their child's academic progress or behavior concerns. Also, parents will receive additional academic progress information through progress reports and report cards. At the end of the first semester, parents will receive notification about their child's possible retention status. However, parents are notified of their child's academics through progress reports, report cards, student planners, parent notices, on-line gradebook, etc. daily or weekly. At Bushnell Elementary School, parents are invited and welcomed to express concerns to the school's administrators, the SAC committee, Title I Contact person, and PTO members and committee.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Bushnell Elementary School will provide all notifications about parental involvement, student's academic progress, FSA information, and other pertinent information in both English and Spanish. All parents at Bushnell Elementary School will be invited and encouraged to fully participate in all activities, meetings, programs, etc. at the school through parent notices, student planners, websites, meetings, newsletters, phone calls, etc. Bushnell Elementary School will provide an ESOL aide for all meetings for the translation of the meeting. The ESOL aide will be available each day for all the translation activities. The ESOL aide will also help in the translation letters for the LEP students.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	SAC/Parent Advisory Council	Title I Contact, Principal, Assistant Principal	Student achievement increases with more parental involvement.	Throughout the year
Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Evening Conference Week	Title I Contact, Principal, Assistant Principal	Student achievement increases with more parental involvement.	Two times per year
Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	First Baptist of Bushnell	Title I Contact; First Baptist of Bushnell Volunteers	This partnership will help ensure that students are prepared for school at all times and increase student achievement by providing the necessary tools needed to be a successful student.	At least once a year

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
Meet the Teacher	1	658	Parental involvement increases student achievement
Accelerated Reader Nights	3	106	Understand the importance of reading standards for comprehension.
Parent Teacher Organization Events (Fall Carnival and BINGO)	1	99	Parent Involvement increases student achievement. Due to COVID-19, BINGO event cancelled.

Literacy Week	1	205	Parent Involvement increases student achievement
Open House	1	311	Parent Involvement increases student achievement
Parent/Teacher Conference Nights	1	303	Parent Involvement increases student achievement.
County-Wide Parent Advisory Council	1	3	Parent involvement increases student achievement
Music/Spring Winter Program	2	619	Parent Involvement increases student achievement. Due to COVID-19, Spring Program cancelled.
Holiday Feast	1	388	Parent Involvement increases student achievement.
Donuts with Dads	1	122	Parent Involvement increases student achievement. Due to COVID 19, 4 events cancelled.
Toolkit Night	1	72	Parent Involvement increases student achievement.
Math Night/Stream	1	0	Parent Involvement increases student achievement. Due to COVID-19, Math/STEAM Night cancelled.
All Pro Dads	8	217	Parent Involvement increases student achievement. Due to COVID 19, 4 All Pro Dad events cancelled.
Standards Night	1	73	Parent Involvement increases student achievement.
Student of the Month	4	146	Parent Involvement increases student achievement. Due to COVID 19, 4 events cancelled.
Pre-K Winter Program	1	169	Parent Involvement increases student achievement.
Spelling Bee	1	18	Parent Involvement increases student achievement.
Veteran's Day Ceremony	1	72	Parent Involvement increases student achievement.

## Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PTO Meetings: Title I person lead discussions regarding the components of the Title I plan.	3	47	Involve parents in the decision making process related to decisions that can impact student achievement and success. Due to COVID 19, 3 meetings cancelled.
2	SAC Meeting: Help staff to build a better relationship with parents and students.	3	43	Involve parents in the decision making process related to decisions that can impact student achievement and success.
3	Title I Parental Advisory Council District Committee.	1	3	Build a partnership with parents, district staff, and teachers in order to brainstorm, conduct involvement trainings, or plan activities related to student achievement at BES, LPES, WES, and WWES. Due to COVID 19, second e-mail conducted through e-mail.

## Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Working parents time and work schedule is a barrier according to the Title I surveys	Bushnell Elementary will provide numerous scheduling times to meet the needs of all parents and students. There will be meetings scheduled throughout the school day and year.
Non-English speaking parents and students is a barrier.	Bushnell Elementary School will provide all notifications in both English and Spanish. Also, the school will provide an ESOL aide for all translations between Spanish speaking homes to school.

## Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Appendix A Evidence of Parents Input in Developing the Plan

Appendix B Parent/School Compact

Appendix C Evidence of Parent Input in Developing the Compact