

Procedures for using Sub-Projects

We have added the following subprojects:

0599-Summer School

0600-After School

0601-Athletics

0602-Co-Curricular

We will need to use these subprojects in order to track/analyze the cost of these programs. With a tight budget year, it is going to be even more important to make sure that we use these subprojects.

Here are a few examples:

1. All Encore should have a subproject (0600 or 0599 depending on if it is after school or summer school).
2. Field trip to MOSI-Subproject would be Co-Curricular-0602
3. Band Traveling with Football team-Subproject would be Athletics-0601
4. Reading Camp over the summer-Subproject would be Summer School-0599