

## Advanced Placement Environmental Science: Materials and Technology Agreement South Sumter High School

As a student enrolled in *Advanced Placement Environmental Science*, you have the unique opportunity to be part of your school's initiative into digital replacement of textbooks. Through the program, you will have the opportunity to be assigned digital tools for school and home use. The South Sumter High School initiative will be implementing the ByteSpeed tablet computer devices. These devices are being provided to access digital resources for the explicit purpose of assisting you to succeed in your studies. While parent and student responsibilities are similar with the use of any other tool or instructional material assigned, the costs are substantially higher. It is important that parents and students are aware of the extra care expected. Parents may choose their child be provided a traditional textbook for home use in lieu of the tablet computer.

As this initiative continues, the district and South Sumter High School reserves the right to make changes to this agreement upon providing the assigned student notice. This and any revisions will be posted on the district Media and Technology Department website at [www.sumter.k12.fl.us/departments/media.html](http://www.sumter.k12.fl.us/departments/media.html).

The use of the tablet computer at South Sumter High School is a privilege, not a right. The privilege of using the technology resources provided by South Sumter High School is not transferable or extendible by students to people or groups outside the district and terminates when a student is no longer enrolled at South Sumter High School. These procedures are provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of technology resources. If a person violates any of the User Terms and Conditions named in this procedure, privileges may be terminated, access to the school district technology resources may be denied, and the appropriate disciplinary action shall be applied. The Sumter County Schools' Code of Student Conduct shall be applied to student infractions.

**Violations may result in disciplinary action up to and including suspension/ expulsion for students. When applicable, law enforcement agencies may be involved.**

### **Student and Parent Responsibilities**

1. Prior to receiving a district-provided tablet computer for home use, students must return the Advanced Placement Environmental Science: Materials and Technology Agreement signed by both student and parent;

2. Students are responsible for lost, damaged, or stolen tablet computers, purchased applications and accessories. Students will be required to meet this obligation before another device is issued for home use.
3. District-provided tablet computer devices will be distributed for use during the course term, and must be returned with all accessories one week before the end of the school year, or when a student is withdrawing or transferring to another school.
  - a. The tablet computer accessories will include at minimum a charging cable. The school may provide other accessories and will be responsible for informing the parent.
  - b. To meet specific needs related to final or Advanced Placement examinations, the school may indicate an extended loan period to complete the requirements of the class but will not extend beyond the final day of classes as identified on the approved Sumter District School student calendar.
4. The assigned tablet computer is intended to be at school for use at school each day the student is in attendance.
5. The device is to arrive at school fully charged and ready for use.
6. If a student forgets to bring the assigned tablet computer to school, he or she will still be responsible for completing all class assignments and students who repeatedly leave the tablet computer at home will temporarily lose tablet computer privileges.
7. Tablet computers that malfunction or are damaged must be immediately reported to the teacher who will report the malfunction to the district Instructional Technology department. Tablet computers that have been damaged from student misuse, neglect or by accident will be repaired at your expense. Students will be required to meet this obligation before another device is issued for outside school use.
8. You will be responsible for tablet computers with what appears to be intentional damage and may also result in disciplinary action related to vandalism.
9. While the devices are used at school, restrictions are in place related to content and communication uses. It remains the student's responsibility to maintain levels of use that do not violate the district acceptable use policy (Board Policy 8.62) when using these devices away from school.

## **Privacy Notice**

The technological devices provided as part of this initiative are the property of the Sumter District School Board. The district reserves the right to inspect, monitor and maintain electronic location services for these devices. This may include access to data and information whether the information was accessed by the student at school or at home. It is important to understand that if you save passwords to personal accounts on the device it may provide the district access to personal data and information.

### **Applications, Settings and Materials**

1. The applications (apps) installed by the district must remain on the tablet computer in usable condition and easily accessible at all times.
2. The district may install specific settings, known as profiles, to each device. Students are not permitted to remove or override these settings.
3. It is not recommended that students install personally owned apps or materials to their tablet computers or to sync their tablet computers to their home accounts. In any circumstance that student owned apps or other materials are installed:
  - a. They must meet standards of acceptability for use at school;
  - b. They may not interfere with the proper operation of the district computer network or be used to override controls placed on the network;
  - c. The district accepts no responsibility for apps and materials placed on the device. Please understand that normal maintenance and/or repairs to the devices may erase or make the apps and materials unavailable.
4. Students may be required to turn in their tablet computers periodically for upgrades or syncing.
5. Students are allowed to set up wireless networks on their tablet computers. This will assist them with iPad use while at home. No district technical assistance is available to assist with connecting to home wireless networks or printers. No changes will be permitted to the existing district wireless configurations.
6. District owned tablet computers are subject to unannounced inspection.
7. If technical issues occur, the tablet computer will be restored to its original format. The school/district does not accept responsibility for lost documents or student owned materials due to a reformat.

### **Students are Responsible for:**

1. Using computers/devices in a responsible and ethical manner.
2. Obeying general school rules concerning behavior and communication that apply to tablet computer/computer use.
3. Immediately reporting when a tablet computer is stolen to the school officials and the Police Department.
4. Using all technology resources in an appropriate manner so as to not damage school equipment. This "damage" includes, not only physical damage but could also include, the loss of data resulting from delays, non-deliveries, mis-deliveries or service interruptions caused by the student's own negligence, errors or omissions.
5. Helping Sumter County Schools protect our computer system/devices by contacting the principal or assistant principal administrator about any security problems they may encounter. Such problems could include, being able to open files that you would otherwise would not be able to, able to view personal information of someone other than yourself, accessing inappropriate

materials or similar findings that could invade others privacy or otherwise violate the acceptable use agreement you have previously signed.

6. Monitoring all activity on their account(s).
7. Keeping tablet computers in good working order and participating in all required updating.
8. Securing access to their tablet computers through secure password control. (The tablet computers will use the same login information as you use to connect to any other school computer.)
9. Ensuring the tablet computer is never left unattended.
10. Ensuring inappropriate, abusive language or questionable subject matter is immediately reported to school officials.
11. Returning the assigned tablet computer on the date of withdrawal from the course or separation from South Sumter High School due to early graduation, withdrawal, expulsion or as referred to previously in this agreement.
12. Exhibiting reasonable care in giving out personal information over the Internet. Any student 13 years or younger must get parental permission prior to providing any personal information over the Internet.

**Parents are Responsible for:**

13. At-home internet filtering.
  - a. During school hours tablet computer Internet content will be filtered via the Sumter County School District's filtering system. When at home the tablet computer content filtering will be subject to the parent/guardian's home filtering.
  - b. Instructions for filtering your at-home Internet via OpenDNS is available on the Sumter District Schools website. Select the *Departments* tab and follow the link to *Media and Technology*.

**The following Student Activities are Strictly Prohibited:**

1. Any action that violates existing Board policy or public law.
2. Transmitting, accessing, uploading, downloading, or distributing offensive, profane, pornographic, obscene, or sexually explicit materials.
3. Hacking or wiping the tablet computer in any way. Violation of this will result in a fee charged to re-image the tablet computer and possible disciplinary actions related to vandalism.
4. Use of sites providing or selling term papers, book reports and other forms of student work
5. Changing of district settings restricted by an installed profile on the tablet computer, including the removal of any such profile,
6. Spamming-Sending mass or inappropriate emails

7. Gaining access to other student's accounts, files, and/or data
8. Use of the device for financial or commercial gain, for any illegal activity or in violation of any Sumter School Board policy
9. Participation in credit card fraud, electronic forgery or other forms of illegal behavior.
10. Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses, malware or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed
11. Bypassing the Sumter County Schools Web filter through any means while connected to the district network.

### **Legal Propriety**

1. All students shall comply with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. This includes, but is not limited to, installation or transmission of any copyrighted materials. If you are unsure, ask a teacher or parent.
2. Plagiarism is a violation of the Sumter County Schools' Code of Student Conduct. Give credit to all sources used, whether quoted or summarized. This includes all forms of media on the Internet, such as graphics, movies, music, and text.
3. Violation of applicable state or federal law will result in criminal prosecution and/or disciplinary action by the District.
4. In the situation the device is seized by law enforcement or through the courts, the device will be considered lost and full replacement cost will be due.

### **Reference materials:**

Sumter District Schools, Acceptable Use Policy 8.62

<http://www.boarddocs.com/fla/scsfl/Board.nsf/goto?open&id=8JNP78632E5D>

Responsibility of students and parents for instructional materials (Florida State Statute 1006.42)

[http://www.leg.state.fl.us/Statutes/index.cfm?App\\_mode=Display\\_Statute&Search\\_String=&URL=1000-1099/1006/Sections/1006.42.html](http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=1000-1099/1006/Sections/1006.42.html)

Sumter County Schools' Media & Technology Website

Any changes and updates to this use agreement will be published here.

<http://www.sumter.k12.fl.us/Departments/media.html>

Questions and explanations should be directed to  
Jimmy Greene, Coordinator of Media & Technology:

[Jimmy.greene@sumter.k12.fl.us](mailto:Jimmy.greene@sumter.k12.fl.us)



Advanced Placement Environmental Science:  
Materials and Technology Agreement  
South Sumter High School  
Acknowledgement and Signature Form

I have received and understand the *Materials and Technology Agreement*. The agreement included contact information where I had the opportunity to request assistance with understanding and asking questions. I also understand that I can choose a traditional textbook instead for home use.

The agreement I received included the following sections:

- **Student and Parent Responsibilities**
- **Privacy Notice**
- **Applications, Settings and Materials**
- **Students are Responsible for**  
**Parents are Responsible for**
- **The following Student Activities are Strictly Prohibited:**
- **Legal Propriety**
- **Reference materials**

Please keep this agreement for future reference and return the signature page.

Tablet Computer Property Asset Number: \_\_\_\_\_

Student Signature:

Date:

\_\_\_\_\_

Student Name (Please Print)

\_\_\_\_\_

Parent Signature:

Date:

\_\_\_\_\_

Parent Name (Please Print)

\_\_\_\_\_

**School Use Only**

Assigned Property Asset Number: \_\_\_\_\_

Date Returned \_\_\_\_\_ Teacher \_\_\_\_\_